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24 August 2026

To all Parish Councillors

Dear Councillor

Chelmorton Parish Council Meeting

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 1st September 2026** starting at **7.30pm** in the War Memorial Institute

Yours sincerely

Jane Orley
Clerk to the Council

PART I – NON CONFIDENTIAL INFORMATION

1 Variation of Order of Business and clerk's notification of time constrained items

2 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

3 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council, PDNPA or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

4 To confirm the Non-Confidential Minutes of the Meeting held on Tuesday 7th July 2026 (attached)

5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

6 Planning decisions/applications received since last meeting & planning related matters

Decisions received: None

Applications returned to meet deadline: None

Applications for discussion: None

Due to 28 day rule applications received between the agenda publication and the meeting will be discussed in accordance with Standing Orders

7. Footpaths and Highways and related issues
- Speed limit on The Ditch

8. Reports from village organisations: Institute, Trust, Festival

9 Asset matters: playground, allotments, website
- Vertas contract

10 Projects inc Kiosk & Planting

11 DALC and items from email circulation

13 Finance

(a) Accounts for Payment

Cheque No Payee	Amount
ubddr Unity monthly charge - July	£ 7.00
ub P J Swindell (Pound)	£ 95.00
ub P J Swindell (Troughs)	£ 85.00
ub DALC (Training)	£ 55.00
ub DALC (Training)	£ 55.00
ub Clerk wages – August	£ 225.42
ub Clerk wages – September	£ 225.42
ub Clerk's expenses	£ 34.19
ub Community Heartbeat (new defib)	£1614.00

(c) Current account Balance at 23/08/2026 £6,402.64
Deposit account balance at 23/08/2026 £3,817.62

14 Date of next meeting - 3rd November 2026 in the Village Institute

Date of future meetings - 5th January 2027, 9th March 2027, 4th May 2027, 6th July 2027, 7th September 2027, 2nd November 2027

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”